

**OLIVE-MARY STITT PTA  
GENERAL MEMBERSHIP MEETING MINUTES  
NOVEMBER 9, 2023**

Meeting Location: OMS Commons

Executive Members Present: Chantal Dalton-Hancock, Michele Hilgart, Jon Camp,  
Nicole Palmer, Elisa Raugstad, Craig Nolden, & Kristen Alm

Approximately 10 members in person and 4 on Zoom

1. **Call To Order** - 7:02 PM: Chantal Hancock-Dalton
  - a. Statement of Best Practices Read
  - b. Welcome and Introduction of Executive Board Members
2. **Secretary's Report:** Kristen Alm
  - a. Approval of the Minutes from the September 14th, 2023 Meeting
3. **Treasurer's Report:** Amanda Hauser
  - a. Current Balance: \$35,574.06
  - b. Excess Funds Update
    - i. Getting requests for sizes needed, quantities, etc. for extra clothing purchased.
  - c. 2023-2024 Budget Approval
    - i. Posted; Motion to approve, and motion passed.
4. **First Vice President Report:** Jon Camp
  - a. Procedure Guide
    - i. Sending requests for updates - following up again soon.
5. **Second Vice President's:** Nicole Palmer & Elisa Raugstad
  - a. Spirit Wear Holiday Sale - 11/1-11/10
  - b. Just Jump! Fundraiser - April
6. **Third Vice President:** Craig Nolden / Legislation
  - a. Nothing to report.
7. **Principal's Report:** Erin Davis & Julia Pemberton
  - a. Thank you to all of the families for donating items to stock the lounge and the staff dinner during parent-teacher conferences. The generosity of our community is greatly appreciated.
  - b. First trimester report cards will be emailed home next Friday, November 17th. Families may also receive an attendance report email.
  - c. 3rd-grade, 5th-grade and new 4th-graders wrapped up CogAT testing this week.
  - d. November 27th - December 15th kindergarten students will complete the F&P Benchmark reading assessment. 1st - 5th graders completed this in September/October.
  - e. December 6th - December 22nd all students will be assessed in ELA and MATH using the MAP test.

- f. Annual Storytime with the Principals will be December 22nd. We hope to partner for the 4th year with the Wheeling Township Meals on Wheels Program where students will make cards that are delivered with holiday meals.
  - g. Next week is our first ever Multicultural Night. Thank you to the Owl Way Committee for funding the passports to be distributed.
8. **Teacher's Report:** Erin Matray & Katie Morris
- a. 2nd Grade Highlight -
    - i. The second graders participated in owl pellet dissection during a science unit on habitats.
    - ii. They also went on a field trip to Brookfield Zoo, where they observed animals in their habitats at the zoo.
9. **President's Report:** Chantal Hancock-Dalton & Michele Hilgart
- a. Thank you to everyone who has continued to help the school year move along smoothly.
  - b. Open Committee Chair Positions
    - i. ABC/25 Co-Chair
    - ii. World of Work (5th Grade Only)
    - iii. Summer Safety
  - c. AH Council PTA Update -
    - i. Pack the Piggies Fundraiser: November 6th-10th
    - ii. October 16th - Northwest Cook Region Annual Meeting took place in Schaumburg.
      - 1. Olive-Mary Stitt won 2 local unit honor awards - The Making a Difference award for The Owl Way Committee and the Blue Ribbon award for having over 50 new PTA memberships from last school year.
  - d. PTA Nominating Committee needed for 2024/2025 slate - see Bylaws Article VI Sections 3 and 4.
  - e. Nominations needed for the following positions for the 2024/2025 PTA Executive Committee:
    - i. President-Elect
    - ii. Treasurer
    - iii. Treasurer-Elect
    - iv. 2nd Vice President
    - v. 3rd Vice President
  - f. An amendment will be made to the Bylaws at the next general meeting to add a Treasurer-Elect position.
10. **Committee Reports**
- a. Spirit Wear -
    - i. Holiday Sale - 13 orders so far totaling \$85.00 in fundraising.
    - ii. Fall Spirit Wear Sale - \$650.00 in fundraising.
  - b. Art Club -
    - i. Currently working on making zentangles.
    - ii. Sessions are at max capacity.

- c. The Owl Way
    - i. Coat Drive - A big thank you to the Olive community for the coat and winter gear donations. We have sorted over 70 items (with more sorting to do) which will benefit the Olive community, as well the clothing closet at Partners for Our Communities in Palatine.
  - d. ABC/25 -
    - i. ABC/25s new slogan is 'Granting Inspiration to Forward Education'.
    - ii. Teachers/schools submitted 57 grant proposals representing each of the 9 schools in the district.
      - 1. Volunteers will be meeting for the final vote to determine how to distribute funds this year.
    - iii. If you are not a member please join and Olive will receive an additional \$2500 grant with 25% school membership.
  - e. Comic Book Club -
    - i. Meeting again in early March.
  - f. Parent/Teacher Conference Dinner -
    - i. Thank you to everyone for your donations!
  - g. South Middle School Liason -
    - i. Spirit wear sales are open - please see The Twig.
  - h. Family Night -
    - i. Chicago Wolves Game - Sunday, February 25th
  - i. Yearbook -
    - i. 324 yearbooks have been sold.
  - j. Hospitality -
    - i. The PTA holiday party will take place at The American Legion for Bingo on November 30th.
  - k. Every Owl Counts -
    - i. Passports are ready for Multicultural Night.
    - ii. Please share any pictures or videos you may have from the event with the committee chairs.
  - l. LMC Support Liaison -
    - i. Planning an upcoming author visit.
  - m. Volunteer Coordinator -
    - i. Please reach out if your committee is in need of volunteers.
11. **Unfinished Business:** None
12. **New Business:** None
13. **Upcoming Dates:**
- a. 11/1-11/10: Spirit Wear Holiday Sale
  - b. 11/20 -11/24: Thanksgiving Break
  - c. 11/30: PTA Holiday Celebration
  - d. 12/7: Art Club
  - e. 12/7: 5th Grade Boys Talk
  - f. 12/22: Storytime with the Principals
  - g. 12/25 - 1/ 8: Winter Break

- h. 1/17: Activity Night - Kindergarten and 1st Grade
- i. 2/1: Art Club
- j. 2/8: Next PTA Meeting
- k. 2/ 3: Trivia Night

14. **Adjournment:** 7:25 PM