

**OLIVE-MARY STITT PTA
GENERAL MEMBERSHIP MEETING MINUTES**

Location: OMS Commons

September 15, 2022

**Executive Members Present: Deanna Amelio, Chantal Dalton-Hancock, Kelli McDonald
Amanda Hauser, Nicole Palmer, Craig Nolden, Joy Chaplin, Sara Campbell**

20 members present in person, approximately 11 members present on zoom.

Call to Order: 7:06 PM

1. **Call to Order-** Deanna Amelio
 - a. Introductions of Board of Executive Members.
 - b. Statement of Best Practices read.
 - c. Deanna Amelio nominates Amanda Hauser as treasurer or OMS PTA Executive Board. Sara Campbell seconds nomination. Voting by present PTA members, ayes have it- Amanda Hauser elected Treasurer of OMS OTA.
2. **Secretary's Report-** Sara Campbell
 - a. Approval of the May 12, 2022 General PTA Meeting minutes.
3. **Treasurer's Report-** Amanda Hauser
 - a. Current balance year to date: \$12,851.50
 - b. Excess funds. PTA to purchase 170 set up headphones. Movement that the proposed excess funds usage be approved. Motion passed for excess funds usage.
 - c. Audit- Awaiting outside accountant to finish.
4. **First Vice President's Report-** Kelli McDonald
 - a. Procedure Guide was updated last June.
 - b. If you have calendar changes, please email oliveptacalendar@gmail.com
5. **Second Vice President's Report-** Joy Chaplin & Nicole Palmer
 - a. Just Jump fundraiser is back.
 - b. Spirit Wear sale is open now through September 23rd. Around \$3,000 already raised. Aiming for delivery at end of October.
 - c. House Hop-10th annual event. Record amount of house hosts this year at 14 houses this year. Approximately 200 tickets sold and approximately \$12,000 gross revenue.
6. **Principal's Report-** Erin Davis & Julia Pemberton
 - a. Thank you for those who have come, and for those on zoom.
 - b. Main focus for the start of the school year has been to re-establish routines and expectations.
 - c. Also want to celebrate differences and what makes each of us unique.
 - d. Over the next few months Principal and Assistant Principal will be going into classrooms to read story Avocado Asks.
 - e. Recently completed MAP tests in the areas of reading and math. Data helps guide our teachers with instruction as well as group students in the classroom. Also use information for differential instruction during our Strategic Academic Time. MAP scores will be emailed home September 23rd.
 - f. Thank you to committee chairs for all that they do to support students/staff. Excited to have whole school events and clubs back up and running.

- g. Busy next few months. Please continue to read The Branch, which is sent on Fridays, for the most up to date information.
- 7. **Third Vice President's Report-** Craig Nolden
 - a. Key legislation: Relaxed Covid Guidelines, plant-based lunches to be offered, mental health day requirement.
- 8. **Teacher's Report-** Erin Matray & Katie Morris
 - a. Report on 5th Grade Egg Drop.
- 9. **President's Report-** Deanna Amelio & Chantal Dalton-Hancock
 - a. Thank you to all of those who have helped with committees/events so far.
 - b. Open Committee Chairs: ABC/25 Liaison (crucial to fill), Ecology Club, Equipment Upkeep, Family Activity Night-Wintertime, Just Jump-November 2022, Reflections, Staff Appreciation Week-May 2023, World of Work (5th grade parents) April 2023. As well as many shadows needed for committees.
 - c. Council Update: see Deanna or email president@olivepta.com for more information.
 - i. Meet Monthly
 - ii. Looking for reflections chair for council. Email AH President Council if interested: AHCPTA25@gmail.com
 - iii. Arlington Heights Park District to design cover of brochure due 9/30.
 - iv. National PTA Grant Application due 9/27.
 - v. National Arts in Education Week 9/22-9/30.
 - vi. School of Excellence enrollment due 10/1.
- 10. **Committee Reports**
 - a. Mentoring
 - i. New Family- Andrea Miller: Talked about PTA at event and how to access PTA. Also hosted playdate at park over the summer.
 - ii. Kindergarten- Report sent prior to meeting, read by Sara Campbell: Held three summer playdates for incoming kindergarten families over the summer. Had 2028 t-shirts printed for those interested in ordering.
 - b. Birthday Books: Report sent prior to meeting, read by Sara Campbell:
 - i. The goal of the Birthday Book Club is to provide all students at OMS with a book to celebrate their birthday, courtesy of the PTA. Wide variety of books are chosen.
 - c. Back to School Bash: Kelli McDonald
 - i. Approximately 300 people attended.
 - ii. Alike and Different We Grow poster created-thank you to Erin Davis for facilitating.
 - iii. Expenses \$680, Raised \$550. Still awaiting final amount raised from Billy Bricks.
 - d. ABC/25: Ursula Guran
 - i. 11% Membership
 - ii. Will be holding a membership drive
 - e. Art Club: Chantal Dalton-Hancock
 - i. First meeting was held last Wednesday.
 - ii. 2nd-5th grade is allowed to attend.
 - iii. 75 students turned out.
 - iv. Made a Jasper John inspired watercolor picture.
 - v. Still have some availability in the Spring session.

- f. Cultural Crew: Cynthia Quiroga-Kempski
 - i. Start of Hispanic Heritage Month.
 - ii. September 28, 2022 event to celebrate.
 - iii. Will be holding 3-4 different meetings throughout the school year.
- g. Membership: Kate Halley
 - i. 81% of parents are members of the PTA. This is about where we are every year.
 - ii. Some more membership sign ups trickle in throughout the start of the school year.
 - iii. Directory Spot updated.
 - 1. New look, same log in.
 - 2. Only available to PTA members.
 - 3. Can change visibility of personal information at any time.
- h. Yearbook: Kate Halley
 - i. Yearbooks for sale throughout the school year.
 - ii. If you order in the month of September, you receive a 10% discount.
 - iii. You can add 2 free custom pages, which only prints in your yearbook.
 - iv. A new option this year, to purchase an extra yearbook for a student in need.
 - v. Approximately 30 extra yearbooks are bought a year to give to kids in need.
- i. School Supplies: Carrie Holt
 - i. Used 1st Day School Supplies again this year.
 - ii. Approximately 326 kits were purchased.
 - iii. \$1,630 raised for the PTA.
 - iv. Most likely will go with this company next year, however, will price out different options.
- j. 5th Grade Committee: Gina Douvris, Andrea Patrick
 - i. Theme for this year 'Owl Be Me 2023'.
 - ii. Goal this year is early communication with parents.
 - iii. Email to all 5th grade parents coming out, please respond.
 - iv. 5th grade Facebook page to come out soon.
 - v. Will be returning to Sunrise Lake this year: May 24, 2023.
- k. Bike Rodeo: Report sent prior to meeting, read by Joy Chaplin
 - i. Will be happening after school September 8th.
 - ii. 65+ 3rd, 4th, 5th graders.
 - iii. Needed to have proper helmet, follow OMS rules.
 - iv. Thank you to all that helped.
- l. Owl Play Outdoors: Deanna Amelio
 - i. 3 Tuesdays in September
 - ii. Looking to have around 5 volunteers.
- m. Publicity: Gina Kuchar
 - i. Please Email photos of PTA events to: oliveptaphotos@gmail.com
 - ii. Have a Facebook, Twitter and Instagram page.
- n. LMC Coordinator: Joy Chaplin
 - i. 50 volunteers have signed up.
 - ii. Help with children in the library as needed and checking out books.
 - iii. Few spaces are still available if you want to get involved.
 - iv. Will try best to align time when your child is in the LMC.

- o. Room Reps: Report submitted prior to meeting, read by Chantal Dalton-Hancock
 - i. Room reps have been selected and notified.
 - ii. Should be contacted by teacher.
 - iii. Parents will be receiving email closer to Halloween with information on Halloween Parties.
- p. Cultural Arts: Report submitted prior to meeting, read by Craig Nolden
 - i. 2 daytime performances will be scheduled throughout the school year.
 - ii. Looking for acts that celebrate cultural differences.
- q. Bingo Night: Meg Senesac and Heather Pedota
 - i. 11/4 at OMS, doors open at 6:30 PM.
 - ii. Open to all grade levels.
 - iii. Also asking families to bring canned food items to benefit the Wheeling Food Pantry.
- r. The Owl Way: Sara Campbell
 - i. Initiatives throughout the year that show kindness and acts of service.
 - ii. Coat Drive, Book Drive, Operation Gratitude (writing letters of gratitude to first responders, military service women/men, etc.), Food Drive.
 - iii. One major goal is to get more student involvement this year. Last year was limited due to the student council not starting till later in the year due to Covid.
- s. Activity Night
 - i. 3 nights throughout the school year, broken up by grade level.
 - ii. January 12 Kindergarten-first grade, February 23 second-third grade, March 9 fourth-fifth grade.

11. Unfinished Business

- a. Nothing to report.

12. New Business

- a. New PTA website is now live.
- b. Thank you to Sean Campbell for designing the new site.
- c. Thank you to Dawid Dudzinski, Chantal Dalton-Hancock and our Website Task Committee, who came together to provide input.

13. Upcoming Dates

- a. 9/17 House Hop (adults only)
- b. 9/23 Spirit Wear Sale Ends
- c. 9/20 & 9/27 Owls Play Outdoors
- d. 9/28 Cultural Crew
- e. 10/4 Cultural Arts Assembly during the day
- f. 10/5 NO SCHOOL
- g. 10/19-10/21 NO SCHOOL
- h. 10/20 PTA Sponsored Conferences Dinner for Teachers
- i. 10/24-10/28 Pack the Piggies Fundraiser
- j. 10/26 Picture Retakes
- k. 10/31 Halloween Parade and Classroom Parties
- l. 11/5 Bingo Night (families)
- m. 11/10 Next PTA meeting.

14. Adjournment: 7:57 PM